附件1： **湖南财政经济学院学生转专业申请表**

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| **姓名** |  | | **性别** |  | **入学**  **时间** | |  | |
| **学号** |  | **所在班级** |  | | **联系电话** | | |  |
| **转出**  **学院** |  | | | **拟转出**  **专业** | |  | | |
| **申请转入学院** |  | | | **申请转入专业** | |  | | |
| **申**  **请**  **理**  **由** | 申请人：  年 月 日 | | | | | | | |
| **转出**  **学院**  **意见** | 院长签字： （公章）  年 月 日 | | | | | | | |
| **转入**  **学院**  **意见** | 院长签字： （公章）  年 月 日 | | | | | | | |

附件2：**湖南财政经济学院申请转专业学生汇总公示表**

学院名称（公章）：经办人签字：        院长签字:

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| **序号** | **学号** | **姓名** | **性别** | **年级** | **转出专业** | **申请转入专业** | **联系电话** |
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(此为样表,请用EXCEL制表)

**说明： 本表由拟转入学院填写，并公示一周。**

年  月  日

附件3： **湖南财政经济学院集中转专业控制数统计表**

学院名称（盖章）：   经办人：     院长签字：

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **专业名称** | **年级** | **现有在籍学生人数** | **班级数** | **转入控制人数** | **转出控制人数** | **备注** |
| 1 |  |  |  |  |  |  |  |
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(此为样表,请用EXCEL制表)

附件4**湖南财政经济学院本科生转专业公示表**

**转入学院名称（公章）： 经办人签字：     转入院长签字: 年 月 日**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **学号** | **年级** | **转出专业** | **转入专业** | **考核成绩** | **面试成绩** | **其他** | **总成绩** | **备注** |
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(此为样表,请用EXCEL制表)

说明： 本表由转入学院填写，按专入专业排序。